

# OPENING PERSONAL ACCOUNTS for Jamaican Non-Residents

- Written request from prospective applicant, indicating reason for opening account in Jamaica.
- NCB's Mandates, Signature Card and Verification Agreement (where applicable) signed by the applicant whose Signature shall be witnessed by any of the persons who may certify documentation as indicated below.
- Photocopies of official/valid/current picture identification two of the following; one of which must be a certified copy of your Passport:
  - Certified copy of Passport (first five pages).
  - Certified copy of Resident Alien Card/or equivalent in any other country
  - Certified copy of Driver's Licence issued by the country in which the applicant is resident.
  - Certified copy of State Non-Driver Photo Identification Card issued by the Department of Motor Vehicle (USA only).
- Certified copy of Social Security Number (USA only) or National Identification Number (UK) or equivalent in any other country as evidenced by the appropriate social security/national identification card.

## **Plus:**

- Two (2) certified photographs of the applicant (not more than six months old).

## References

Written references which should not be more than six (6) months old from the date of issuance.

## When in the presence of an NCB Representative

**Any two** of the following:

- Applicants Overseas bank (desirable)
- Notary Public (Letter must bear seal);
- A customer of NCB for at least three (3) years.
- Attorneys-At-Law, Solicitors and barristers (whose identity can be verified by reference to a professional directory)
- Accountants (whose identity can be verified by reference to a professional directory)
- Applicant's employer
- Ministers of Religion.
- General Practitioners (i.e. doctors whose identity can be verified by reference to a professional list).

## When done in the absence of an NCB Representative

**Any two** of the above if one of the two is a bank reference, and if not, any three of the above.

Verification of name and address - (eg. current utility bill, postmarked envelope – not more than six months old).

## Certification of documents

All documentation shall be certified as true copies of the originals by any one of the following who shall affix his/her seal of office thereto:

- A Notary Public in the country where the applicant is resident.
- The Jamaican or the British Consular Officer (which expression shall include Consul-General, Consul and Vice-Consul, and any person for the time being discharging the duties of Consul-General, Consul or Vice-Consul) in the country where the applicant is resident.

The certifier should sign the copy of the document (printing his/her name) and clearly indicate position or capacity together with a contact address and telephone number.

Please speak with one of our Customer Service Representatives who will gladly assist you to open your NCB account.

Thank you for choosing NCB.



Jamaica : 1-888-NCB-FIRST (1-888-622-3477) • 754-4-NCB(622)  
North America: 1-866-NCB FIRST (1-888-622-3477) • UK: 0-800-032-2973

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